

MINUTES
REGULAR MONTHLY MEETING OF THE CITY OF CLEVELAND
HISTORIC PRESERVATION COMMISSION
TUESDAY, FEBRUARY 26, 2019 AT 5:15 PM
DEVELOPMENT & ENGINEERING ANNEX CONFERENCE ROOM
200 2ND STREET NE, CLEVELAND, TN

The regular meeting of the Historic Preservation Commission was called to order by Maryl Elliott, Board Chairman, at 5:20.

Membership present included Maryl Elliott, Joan Benjamin, Rufus Triplett, and Phyllis Callaway.

Members absent from the meeting were Randy Wood, Sarah Coleman, and Jane Easterly.

Staff present included Bryan Turner, Building Official; and Peggy Hathcock, Building Division Technician.

Also, in attendance were Jane-Coleman Cottone, Historic Preservation Specialist, Tennessee Historical Commission; and Melissa Mortimer, Preservation Planner SEDEV.

Joan Benjamin made a motion that the minutes for the meeting held on December 18, 2018, and the minutes for the meeting that was held on February 5, 2019, be approved. Rufus Triplett seconded the motion and it passed unanimously.

Jane-Coleman Cottone addressed the board and presented a PowerPoint presentation regarding the changing & updating of existing historic guidelines. (Exhibit A) She also informed the board that common items can be presented to the Board in the form of a consent agenda. A consent agenda would save the citizens from an unnecessary delay in the start of a project and the Board members from having to spend time discussing items that are clearly detailed in the guidelines.

Melissa Mortimer presented a PowerPoint; The Secretary of the Interior Standards for the Treatment of Historic Properties. (Exhibit B)

Maryl Elliott made a motion to adjourn, Rufus Triplett seconded the motion, and it passed unanimously.