

**MINUTES**  
**REGULAR MONTHLY MEETING OF THE CITY OF CLEVELAND**  
**HISTORICAL PRESERVATION COMMISSION**  
**TUESDAY, AUGUST 6, 2019 AT 5:15 PM**  
**CLEVELAND MUNICIPAL BUILDING, 190 CHURCH STREET NE**

The regular meeting of the Historic Preservation Commission was called to order by Rufus Triplett, Board Vice Chairperson, at 5:15.

Membership present included Randy Wood, Phyllis Callaway, Rufus Triplett, and Jane Easterly. Sarah Coleman was absent from the roll call but entered the meeting directly after.

Absent from the meeting were Joan Benjamin and Maryl Elliott.

Staff present included Joshua Holder, Building Official; Peggy Hathcock, Building Division Technician; and Jonathan Jobe, Director of Development and Engineering Services.

Attendance in the audience included: Mark Hall, Belinda Dortch, and Donna Howard.

Phyllis Callaway made a motion to approve the minutes from the meeting that was held on June 11, 2019. Jane Easterly seconded the motion and it passed unanimously.

There were no items on the Consent Agenda.

Mark Hall requested a Certificate of Appropriateness for 460 20<sup>th</sup> Street, for the replacement of the current roof, new doors and windows, and installation of siding over the existing block. (Parcel ID: 049E B 005.00.) The property is zoned R1HP.

Mr. Hall stated that he is going to install vertical vinyl over the exposed block on the back wall and he will replace the present vinyl. He will be replacing the old windows with the same type of windows. He will replace the doors with the same style also.

Phyllis Callaway made a motion to approve this COA. Sarah Coleman seconded the motion, and it passed unanimously.

Kenny Hayman requests a Certificate of Appropriateness for 451 20<sup>th</sup> Street, to widen his driveway. (Parcel ID: 049E M 004.00.) The property is zoned R1HP.

Even though Mr. Hayman was not present, the Board was familiar with his property and his request. They stated that he wants to extend his driveway by 8 feet. Sarah Coleman made a motion to approve the Certificate of Appropriateness. Jane Easterly seconded the motion, and it passed unanimously.

The Board had requested that the owner of 464 8<sup>th</sup> Street NW come to the meeting regarding the metal roof that was installed on the house. The owner, Belinda Dortch, was present at the meeting. She stated that she bought her home 2 years ago in July. She had priced a shingled roof and it was not economically feasible for her to install it at this time. She stated that there was a terrible leak and since she did not want any more damage to her home and the metal roof was cheaper, she decided on the metal roof. She installed the metal roof without a COA. Since she could not afford a shingle roof, Sarah Coleman addressed the Board and reminded them that there is a provision in the guidelines for people who are placed into an economic hardship due to the historic guidelines. Mrs. Coleman made a motion that they approve the installation based on economic hardship. Phyllis Callaway seconded the motion and it passed unanimously.

The Board was informed that the Bullins' have removed the circle driveway from the corner of 18<sup>th</sup> and Chambliss.

The topic of getting the information out about the Historic Preservation District was brought up once again. Phyllis Callaway said that it would be good if the Historic District brochure was updated. She mentioned that some of the Lee University interns could be utilized to create the brochure with a new flair. This brochure could be mailed out to every homeowner in the district, as well as the real estate offices, and the title companies. The brochure should also include the information regarding building permits/inspections for any work that will be performed on the structures.

In order to make all the new owners aware that their property is in the Historic District it would be good to have a notice attached to their deed at the Register of Deeds office.

The Board has also requested that the applications include detailed pictures and drawings be attached to all applications.

Hearing no further business, the meeting was adjourned.