

Cleveland Animal Shelter Advisory Board

Meeting Minutes
February 4, 2015

Opening:

The meeting of the Cleveland Animal Shelter Advisory Board was called to order at 1:05 PM on February 4, 2015 in the City Council Room of the Municipal Building by Dr. James Lane.

Present:

Dr. James Lane; Jill Barrett; Kathy Kinder

Absent:

Dr. Sally Poston; Teresa Anderson

A. Approval of Minutes

Kathy Kinder motioned to approve the minutes as written. Jill Barrett seconded. All approved.

B. Director's Report

- 1) Yearly and Monthly Animal Control Reports were distributed to the Board members and guests.
- 2) Director Gene Smith reported that Animal Control Officer David Creasman has retired due to illness and interviews for a new Officer to take his place were set to begin next week. City Manager Janice Casteel added that the job description had changed a little bit on the specifics of the job so that there will be some computer skills so that they can assist if the Records Clerk is on vacation or busy with someone. Director Smith also said they needed to be familiar with smart phone devices because they are eventually going to go to e-ticketing.

C. Old Business

- 1) Director Smith said that Teresa Anderson said at one time that she didn't know if she wanted to come back on the Board. He didn't know if the City sends out a letter just to see if she does want to stay on it. Mrs. Casteel said that was a Council decision. She said that she had not seen a letter or anything saying she didn't want to serve.

D. New Business

- 1) City Manager Casteel that it was discussed at a strategic planning meeting that some of the Animal Control vehicles were getting some age on them, but they were trying not to use any of the donated money to get new ones. They will try to get them on a rotation in the budget to be replaced, but they will not be in next year's budget.

Adjournment:

The meeting was adjourned at 1:15 PM by Dr. James Lane. The next general meeting will be at 1:00 PM on April 1, 2015 in the City Council Room of the Municipal Building.

Minutes submitted by:

Jennifer Rogers