



**CITY OF CLEVELAND
MUNICIPAL AIRPORT AUTHORITY
AGENDA
September 19, 2014
9:00 A.M.**

- I. CALL TO ORDER**

- II. ROLL CALL**
 - A. _____ Lou Patten (Chairman)**
 - B. _____ Verrill Norwood (Vice Chairman)**
 - C. _____ Lynn DeVault (Secretary-Treasurer)**
 - D. _____ Mike McCoy**
 - E. _____ LeRoy Rymer, Jr.**

- III. ACCEPTANCE OF MINUTES (August 2014)**

- IV. COUNCIL APPOINTMENT OF STEVE WRIGHT (Term Expires Sept. 2019)**

- V. ELECTION OF OFFICERS**

- VI. UPDATES**
 - A. Construction Updates (PDC Consultants)**
 - B. FBO Report (Taylor Newman)**
 - C. Director's Report (Mark Fidler)**

- VII. UNFINISHED BUSINESS**
 - A. Motion to Approve Weather Operations Plan**

- VIII. NEW BUSINESS**
 - A. Retro Motion Authorizing Chairman to Sign Amendment Request to the Mitigation Grant in the Amount of \$45,125 to Repair Existing Concrete Path Around the Wetlands (Pages 1-2)**

- B. Retro Motion Authorizing Chairman to Sign Request for Financial Assistance in the Amount of \$645,437.50 for the Design and Construction of an Apron (Page 3)**
- C. Retro Motion Authorizing Chairman Sign Request for Financial Assistance in the Amount of \$833,333.33 for the Construction of (2) 10-Unit T-Hangars (Page 4)**

IX. BOARD MEMBER REPORTS

- A. Lou Patten**
- B. Verrill Norwood**
- C. Lynn DeVault**
- D. Mike McCoy**
- E. LeRoy Rymer, Jr.**

X. ADJOURNMENT

Next Scheduled Meeting – October 17, 2014

Informational Attachments:

Letter to Chuck Hoskins – Phase I Environmental Survey & Bat Survey (Pages 5-6)
Authority Attendance Log (Page 7)
Payments (Page 8)
Expense Report (Page 9)
Revenue Report – To Be Distributed at the Meeting by Mark Fidler

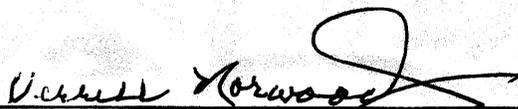
CLEVELAND MUNICIPAL AIRPORT AUTHORITY

- ROLL CALL -

MEETING DATE: 9-19-14



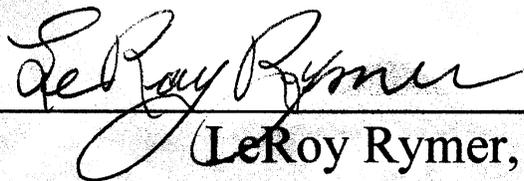
Lou Patten



Verrill Norwood



Lynn DeVault



LeRoy Rymer, Jr.

Mike McCoy



CLEVELAND AIRPORT AUTHORITY

SIGN IN SHEET

MEETING DATE: 9-19-14

Name & Company Name: (PRINT)	Address:	E-mail:
1 Tony Manzi PDC		
2 Rick Hodgins PDC		
3 Mark Paslick PDC		
4 David Davis City		
5 Jeff Newm Crystal Airm		
6 Marshall H. Grew City		
7 Jayanna Love Banner		
8 Paul Leach TFI		
9 Brian Mowen		
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**City of Cleveland
Municipal Airport Authority**

474 2nd Street SE
Cleveland, TN 37311

Lou Patten, Chairman
Verrill Norwood, Vice Chairman
Lynn DeVault, Secretary/Treasurer
Mike McCoy
LeRoy Rymer

August 29, 2014

Mr. William B. Orellana, Director
Tennessee Department of Transportation
Aeronautics Division
P. O. Box 17326
Nashville, Tennessee 37217

Dear Mr. Orellana:

The Cleveland Municipal Airport Authority hereby requests an amendment to TAD 06-555-0733-04 from the Tennessee Department of Transportation in the amount of \$45,125 for improvements at the Cleveland Regional Jetport. The requested project is:

1. Repair existing concrete paths. When the wetland areas were established, homeowners were advised that the affected walking trails would be repaired.

We have available the necessary funds for the local share of this project and I am authorized to provide additional information or assurances associated with this request.

Please let me know if you have any questions or need additional information.

Sincerely,

Lou Patten, Chairman
Cleveland Municipal Airport Authority

cc: Janice Casteel, City Manager
Shawn McKay, Director of Finance
Cleveland Municipal Airport Authority



**City of Cleveland
Municipal Airport Authority**

474 2nd Street SE
Cleveland, TN 37311

Lou Patten, Chairman
Verrill Norwood, Vice Chairman
Lynn DeVault, Secretary/Treasurer
Mike McCoy
LeRoy Rymer

September 12, 2014

Mr. William B. Orellana, Director
Tennessee Department of Transportation
Aeronautics Division
P. O. Box 17326
Nashville, Tennessee 37217

Dear Mr. Orellana:

The Cleveland Municipal Airport Authority hereby requests financial assistance from the Tennessee Department of Transportation in the amount of \$645,437.50 for improvements at the Cleveland Regional Jetport. The requested project is:

1. The design and construction of an apron as portrayed on the Capital Improvement Plan drawing on the most current ALP (Stage 1, Item 7)

We have available the necessary funds for the local share of this project and I am authorized to provide additional information or assurances associated with this request.

Please let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Lou Patten", is written over a faint, larger version of the signature.

Lou Patten, Chairman
Cleveland Municipal Airport Authority

cc: Janice Casteel, City Manager
Shawn McKay, Director of Finance
Cleveland Municipal Airport Authority



**City of Cleveland
Municipal Airport Authority**

474 2nd Street SE
Cleveland, TN 37311

Lou Patten, Chairman
Verrill Norwood, Vice Chairman
Lynn DeVault, Secretary/Treasurer
Mike McCoy
LeRoy Rymer

September 12, 2014

Mr. William B. Orellana, Director
Tennessee Department of Transportation
Aeronautics Division
P. O. Box 17326
Nashville, Tennessee 37217

Dear Mr. Orellana:

The Cleveland Municipal Airport Authority hereby requests from the Tennessee Department of Transportation the use of NPE funds in the amount of \$833,333.33 for improvements at the Cleveland Regional Jetport. The requested project is:

1. The construction of (2) 10-unit T-hangars as portrayed on the Capital Improvement drawing on the most current ALP (Stage 1, Item 7)

We have available the necessary funds for the local share of this project and I am authorized to provide additional information or assurances associated with this request.

Please let me know if you have any questions or need additional information.

Sincerely,

Lou Patten, Chairman
Cleveland Municipal Airport Authority

cc: Janice Casteel, City Manager
Shawn McKay, Director of Finance
Cleveland Municipal Airport Authority



**City of Cleveland
Municipal Airport Authority**

474 2nd Street SE
Cleveland, TN 37311

Lou Patten, Chairman
Verrill Norwood, Vice Chairman
Lynn DeVault, Secretary/Treasurer
Mike McCoy
LeRoy Rymer

August 20, 2014

Mr. Chuck Hoskins
Transportation Project Specialist
TDOT, Aeronautics Division
P. O. Box 17326
Nashville, Tennessee 37217

Dear Mr. Hoskins:

This letter will transmit to you the reports you requested for the 4.2 acres purchased from several people to complete the east side of the Cleveland Regional Jetport. The land, houses, and trailers were purchased under Grant No. 06-555-0132-04 titled Phase III Land Acquisition.

The reports are enclosed:

- Phase I Environmental Site Assessment, Cleveland Airport Property, Tasso Road, Cleveland, Bradley County, Tennessee, Parcels: 35J-B-1, -3, -5, -6, -7, -8, -9 and Tax Maps: M-35-40, M-35-11.09 and M-035-041.

The report was prepared by Marion Environmental, Inc. and dated July 11, 2014. The Assessment revealed no evidence of recognized environmental conditions in connection with the property. Electronic copies of the report can be obtained by contacting Kristi Powers at 423-472-2851.

- Initial Project Screening, Indiana Bat Roosting Habitat Assessment/Emergence Survey, Cleveland, Tennessee Jetport Outparcel July 1, 2014, and August 4, 2014.

The report was prepared by Envision Ecology, LLC. The conclusion was that no Indiana bats were roosting beneath the bark or in the holes in the site trees at the time of the emergence survey.

The eight (8) trees considered to be possible roosting sites within the study area were removed following the second night emergence study event.

Electronic copies of the bat emergent study can be obtained by contacting Kristi Powers at 423-472-2851.

All the trees on the property will be cut down to comply with the Airport Layout Plan for the Cleveland Regional Jetport. We expect this will be done by the end of the year.

Should you have any questions regarding these submittals, please let me know.

Best Regards,

Verrill M. Norwood, Jr. 

Verrill M. Norwood, Jr., Vice Chairman
Cleveland Municipal Airport Authority

cc: Janice Casteel, City Manager
Shawn McKay, Director of Finance
Cleveland Municipal Airport Authority

Payments

PDC	Phase III Construction Admin	Invoice 23	\$ 2,171.00
PDC	Southside Development	Invoice 6	\$ 1,843.00
PDC	Southside Development	Invoice 7	\$ 2,168.00
PDC	Southside Development	Invoice 8	\$ 1,436.00

♀
 Date: 9/12/2014
 1
 Time: 15:55
 GL6660
 User: CHRISTY

City of Cleveland
 Expenditure Report
 September 2014

Page:
 Id:

Fund: 110-GENERAL FUND

Monthly Comparative % 25.0000

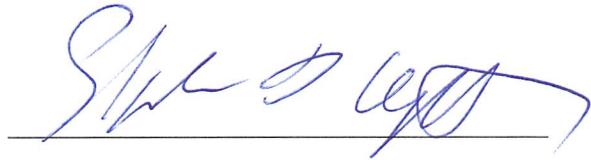
Acct Number	Account Name	ANNUAL BUDGET	MTD EXPENSES	YTD EXPENSES	UNEXPENDED
52500-111	SALARIES	70,900.00	2,724.88	11,592.67	59,307.33
52500-119	CONTRACTED SERVICES-FBO	90,000.00	9,000.00	17,630.21	72,369.79
52500-133	SOLD VACATIONS	1,400.00			1,400.00
52500-134	CHRISTMAS BONUS	200.00			200.00
52500-140	DENTAL INSURANCE				
52500-141	SOCIAL SECURITY TAX	5,600.00	235.23	1,149.37	4,450.63
52500-142	HEALTH INSURANCE				
52500-143	RETIREMENT EXP	12,100.00	511.05	2,497.08	9,602.92
52500-144	LIFE & DISABILITY INS	1,000.00	67.70	203.10	796.90
52500-145	VISION INSURANCE			8.00	-8.00
52500-149	WORKER'S COMP CLAIMS	500.00			500.00
52500-191	LAUNDRY & DRY CLEANING	600.00			500.00
52500-197	CLOTHING ALLOWANCE	400.00		350.00	50.00
52500-211	POSTAGE/SHIPPING EXP	300.00		31.15	268.85
52500-221	PRINTING EXP	500.00			500.00
52500-228	SERVICE AGREEMENT-CU				
52500-237	ADVERTISING	5,000.00			5,000.00
52500-239	SUBSCRIPTIONS/MEMBERSHIPS	1,000.00		418.17	581.83
52500-241	UTILITIES EXP	46,900.00	141.23	3,540.54	43,359.46
52500-245	TELEPHONE EXP	7,500.00	122.66	2,516.00	4,984.00
52500-251	CONTRACTED SVCS-SECURITY	2,200.00			2,200.00
52500-254	AIRPORT MASTERPLAN				
52500-266	BUILDING MAINTENANCE	3,000.00		1,032.00	1,968.00
52500-267	GROUND MAINTENANCE	1,200.00		895.32	304.68
52500-282	CAR ALLOWANCE	4,200.00	350.00	1,050.00	3,150.00
52500-283	TRAVEL & TRAINING EXP	4,500.00			4,500.00
52500-288	WORK SESSION MEALS	1,500.00			1,500.00
52500-290	CREDIT CARD FEES	12,000.00		1,567.50	10,432.50
52500-291	LEASE AGREEMENT EXPENSE	30,000.00	2,500.00	5,000.00	25,000.00
52500-319	OFFICE SUPPLIES	1,200.00			1,200.00
52500-331	GASOLINE EXP	2,000.00		24.99	1,975.01
52500-332	REPAIRS & PARTS	1,500.00		782.81	717.19
52500-333	AVGAS & JETFUEL PURCHASES	757,500.00	26,467.22	144,771.53	612,728.47
52500-511	INS-BLDGS & CONTENTS	8,500.00			8,500.00
52500-512	INS-VEHICLES & EQUIPMENTS				
52500-513	INS-GENERAL LIABILITY	3,000.00			3,000.00
52500-599	MISCELLANEOUS	500.00	588.01	588.01	-88.01
52500-930	MITIGATIONS @ ROLLINGS HILL	10,200.00	2,838.00	2,838.00	2,262.00
52500-942	SMALL EQUIPMENT	1,400.00			1,400.00
	TOTAL CLEVE REGIONAL JETPORT	1,088,300.00	45,545.98	198,486.45	884,613.55
	Fund Total	1,088,300.00	45,545.98	198,486.45	884,613.55

STATE OF TENNESSEE:

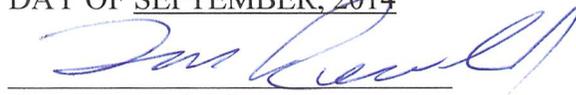
COUNTY OF BRADLEY:

CITY OF CLEVELAND:

I, STEVE WRIGHT, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES, AND THE CONSTITUTION OF THE STATE OF TENNESSEE, AND THE CHARTER AND THE ORDINANCES OF THE CITY OF CLEVELAND, TENNESSEE, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES OF MY OFFICE AS A MEMBER OF THE CLEVELAND AIRPORT AUTHORITY OF THE SAID CITY OF CLEVELAND, TO WHICH I HAVE BEEN DULY APPOINTED AND WHICH I AM NOW ABOUT TO ASSUME, TO THE BEST OF MY SKILL AND ABILITY ACCORDING TO LAW.



SWORN TO AND SUBSCRIBED BEFORE ME,
THE UNDERSIGNED AUTHORITY, THIS 19TH
DAY OF SEPTEMBER, 2014



Tom Rowland, Mayor
City of Cleveland

MINUTES
CITY OF CLEVELAND
MUNICIPAL AIRPORT AUTHORITY
September 19, 2014
9:00 A.M.



Be it recorded that the Cleveland Municipal Airport Authority met in a regular session on Friday, September 19, 2014, at 9:00 a.m. in the Cleveland Municipal Council Room.

MEMBERS PRESENT: Lou Patten, Lynn DeVault, Verrill Norwood, LeRoy Rymer, Jr. and Steve Wright

MEMBERS ABSENT: Mike McCoy

CITY STAFF: Kristi Powers (PW Support Services Manager), Brian Moran (Intern), Mark Fidler (Airport Manager), Shawn McKay (City Clerk), Renea Brown (Recording Secretary), David Davis (City Reporter), Randall Higgins (City Reporter) and John Kimball (City Attorney)

FBO STAFF: Taylor Newman

CONSULTANTS: Tony Manci, Ronnie Fitzgerald, Mark Paslick and Rick Hudgens

GUESTS: Jenni Fidler

MEDIA: Joyanna Love (Cleveland Daily Banner) and Paul Leach (Times Free Press)

CALL TO ORDER

The meeting was called to order by the Chairman, Lou Patten, at 9:06 a.m.

ROLL CALL

Chairman Patten called the roll and is recorded above as Members Present.

ACCEPTANCE OF MINUTES

The Chairman called for a motion to accept the minutes from the August 15th, 2014, meeting. LeRoy Rymer so moved, seconded by Verrill Norwood and was unanimously passed.

COUNCIL APPOINTMENT OF STEVE WRIGHT

Steve Wright was officially sworn in by the Mayor.

The Mayor also proclaimed today, September 19th, as Lynn DeVault day and presented her with an official proclamation.

Lynn DeVault received numerous congratulatory comments and thanks for her years of dedicated service and hard work. She, in turn, thanked everyone for their help in making the Jetport a reality.

ELECTION OF OFFICERS

LeRoy Rymer nominated Lou Patten for Chairman. The nomination was seconded by Steve Wright and was unanimously passed.

LeRoy Rymer nominated Verrill Norwood for Vice Chairman. The nomination was seconded by Steve Wright and was unanimously passed.

Lou Patten nominated LeRoy Rymer for Secretary/Treasurer. The nomination was seconded by Steve Wright and was unanimously passed.

UPDATES

Construction Updates

Runway Justification Study

Mark Paslick advised they went under contract the first week of July. He hopes to have the draft report out by the end of the month. As of right now, it does not look like there will be any problem with meeting the justification to extend to 6,200 feet.

Mark Fidler has been very helpful in providing last year's logs and obtaining letters from the different industries.

Construction Updates

Taxiway Project

Rick Hudgens reported the taxiway project is about to start. Hinkle will be mobilizing on the 29th. The contract is for sixty days, but he does not anticipate it taking that long. The alteration to the plans has already been done to take the thirty-five foot access road down to twenty-five feet in order to accommodate what Mr. Miller wants to build. Also, all of the test reports are in and everything looks good.

Construction Updates

T-Hangar Project

The contractor has repaired the north side of the taxilane, as well as some additional repairs from a punch list inspection. They still have some work to do in order to completely satisfy PDC and close the project. Both he and Ronnie have spoken with Merit Construction and agree that Caldwell Paving is the one who will need to come back and do the repairs.

Construction Updates

Other Projects

Mr. Wright and Wright Brothers Construction came back and did top soiling and seeding. It is now evident that the seeding was a success.

Board Member Wright suggested the Authority come up with a plan to maintain the grass or it will die.

FBO Report

Taylor Newman reported the following activity:

- Mark Fidler installed lighting on the box hangar to illuminate the tie downs.

- Tie down tenants have increased by one or two.
- Student activity is up a fair amount.
- Rental activity has also increased.
- 13,671 gallons of jet fuel and almost 3,500 gallons of LL were sold in August.
- They are still averaging one, maybe two, turbine airplanes a day.
- The Open House is scheduled for October 18th. There will be static displays, food and airplane rides.

Board Member Rymer asked if the students were going private and if there is a ground school. Taylor said three or four are instrument students and about ten are private students; and ground school starts in January and lasts for ten weeks.

Lynn DeVault wanted to know when fuel sales are typically the highest. Taylor said generally in the fall of the year. (*The remainder of her audio is inaudible.*)

Chairman Patten stated additional revenue will be coming into the airport. There is one new hangar tenant plus another prospect that is interested if the site can be worked out. There are other things that are not taken into consideration such as the additional property tax revenue the Jetport has created, and the Hardwick Field property becoming private property and bringing in additional tax revenue.

Lynn DeVault wanted to know what the property tax rate was. Chairman Patten did not know, but will get with the tax assessor's office and find out by the next meeting. Shawn McKay advised he had a tax schedule Stanley sent him back in the spring. He will forward that to him.

Lynn thinks with the hangars and planes, there could be as much as \$20 million in assets out there. Shawn McKay said the Jetport is only a year and a half old. From what he sees in the numbers, it will continue to grow. He still believes the Jetport is a good investment for the City.

Director's Report

Ageless Aviation Dreams Event

On August 19th, the Ageless Aviation Dreams Foundation held an event at the airport. There were approximately thirty attendees; six of which flew in a vintage 1942 Boeing. Flights were approximately fifteen to twenty minutes each. Airport staff was also offered rides by the aircraft operators. Special thanks to Patrick Butler with Jones Airways for allowing the use of their hangar to store the Stearman while it was in town for the event.

Exterior Hangar Lights

Two new exterior, high intensity lights were mounted on the community hangar facing to the west in order to illuminate the tie down area.

Open House

The Open House will be October 18th. Assorted food vendors will be there as well as the Boy Scouts. Crystal Air will be offering plane rides to the public, and static aircraft will be on display including helicopters from Life Flight and Air Evac Lifeteam. There will be plenty of food, games and gifts. Advertising for the event will begin in early October.

Donation of Old PAPI Lights

The old PAPI lights have been donated to New Tazewell Airport.

Sports Car Club of America

Sunday, the Chattanooga Chapter of the Sports Car Club of America will hold their second solo driving event at the Jetport. Approximately seventy cars will be competing against the clock on a course they have set up. The event will be catered by the local Civil Air Patrol Wing who will provide both breakfast and lunch for the guests.

Chairman Patten asked what the Jetport is paid per event. Mark said \$2,200. He said they love having the event at the Jetport and would sign a long term contract if offered. Not only does the event bring in revenue to the Jetport, it brings in people from the surrounding areas which creates exposure.

Hinkle Construction Mobilization Update

He spoke with Jason yesterday morning, and he advised they are having trouble getting the pipe delivered early. He has been reassured the pipe will be there for the project's commencement on the 29th.

Board Member Rymer asked about the sample testing. Mark said it apparently passed because they have not heard anything.

He also asked about some steel he noticed on the southwest side of the property. Mark advised it was old fencing that was originally bought for the airport that the vendor would not accept back after it was decided a four foot high fence would work better than one that was eight feet high.

Other

Life Care Centers of America is now a customer of the video messaging system.

The conference room is still receiving lots of use.

Bob Miller (Southeast Jet Center) is now under contract. They will begin paying for their lease in October. Mark has completed the FAA 7460 forms for on-airport construction. It is currently under review by the FAA Southern Region for obstacle evaluation. Mr. Miller has contacted an architect who is completing the drawings for their project for submission to the City. He has also been in touch with Jason Rogers (Hinkle Construction) regarding doing some of their concrete work while they are on-site.

Board Member Rymer asked if Mark had the final drawings. He is interested in the site plans. Mark said no; they are still working on them. As soon as he gets them, he will provide Mr. Rymer with a copy. Construction cannot commence until approval has been received from the City and the 7460 is authorized from the FAA; optimistically within thirty days.

UNFINISHED BUSINESS

Motion to Approve Weather Operations Plan

Chairman Patten deferred the motion to approve the Weather Operations Plan until the October meeting so Board Member Wright would have a chance to review the document.

NEW BUSINESS

Retro Motion Authorizing Chairman to Sign Amendment Request to the Mitigation Grant in the Amount of \$45,125 to Repair Existing Concrete Path Around the Wetlands

The Chairman called for a retro motion authorizing him to sign an amendment request to the mitigation grant in the amount of \$45,125. Verrill Norwood so moved, seconded by LeRoy Rymer and was unanimously passed.

Retro Motion Authorizing Chairman to Sign Request for Financial Assistance in the Amount of \$645,437.50 for the Design and Construction of an Apron and Retro Motion Authorizing Chairman to Sign Request for Financial Assistance in the Amount of \$833,333.33 for the Construction of (2) 10-Unit T-Hangars

Mark Fidler said at the current time, there are very few, if any, tie down spaces available at the Jetport and there is a waiting list of nearly fifteen customers who would like to be there...essentially, there is more demand than capacity. At the last Aeronautics Commission meeting he attended, he had the opportunity to speak with Director Orellana and a few of the commissioners regarding a need for additional t-hangars. At that meeting, he was told they would see what they could do. He is pleased to announce that at the present time, there is \$300,000.00 in non-primary entitlement funds in the Jetport's account.

The Director has an initiative underway where he wants to be able to take those non-primary entitlement funds, which are issued in \$150,000.00 increments per year to airports and oftentimes held on to due to lack of need or funding, and give it to airports that do have a use for it. Director Orellana flew into the Jetport to evaluate our situation. A week or two ago, he advised he could offer us three years in advance on our non-primary entitlement funds which would provide us with \$750,000.00 to work with towards the construction of the new t-hangars.

Mark has met with Janice Casteel and Shawn McKay and everyone feels since the need is there, it only makes sense to move forward with a twenty unit hangar. PDC has provided a preliminary estimate for the cost of the project as well as a breakdown. The funding amount available with both State and local match total \$833,333.00. Project costs for the hangar building total \$1,092,500. This will leave a need for additional funding of \$259,166.00. Additionally, the preliminary estimate for site preparation came in at \$645,000.00; ninety-five percent (\$613,165.00) of this amount can be absorbed by the State. This will leave our local match being \$32,271.00 for a grand total of \$333,105.00.

It was suggested, during this same meeting, to put all of our upcoming projects on the same bond. The Runway Extension Project, optimistically, will be underway by the end of the first quarter of next year; estimated cost for this project is \$1.7 million and will probably be a 95/5 match. They decided to err on the side of caution and project a ten percent match making our cost \$170,000. If you add that to the \$333,105.00, the total cost for both projects is \$1,157,000.00 with the total required estimated funds for both projects (hangars, site construction and runway extension project) being \$503,607.00. Also included in this bond will be the City's share of the veterans' home. If the Authority approves this motion, Mrs. Casteel will present this to the Council on Monday; and he will officially request the funds from TDOT in Nashville on Thursday.

Board Member Rymer asked if the design would be the same one used on the existing t-hangars. Ronnie Fitzgerald explained they ran into some issues with the last design, so this one will be altered.

Chairman Patten recapped saying requests have been sent to the State for 1) the site prep and the apron

for the t-hangars, 2) to build twenty t-hangars and 3) to include the City's match for the runway extension. **Chairman Patten called for a retro motion authorizing him to sign requests for financial assistance in the amounts of \$645,437.50 for the design and construction of an apron and \$833,333.33 for the construction of (2) 10-unit t-hangars. Steve Wright so moved, seconded by Verrill Norwood and was unanimously passed.**

BOARD MEMBER REPORTS

Lou Patten – He congratulated Lynn DeVault saying she did a great job and we couldn't have built the airport without her.

Verrill Norwood – He thanked Lynn DeVault for her hard work.

LeRoy Rymer, Jr. – He also thanked Lynn DeVault.

Mike McCoy – Absent

Steve Wright – He appreciated Lynn DeVault's hard work and thanked her as well.

Adjournment

The next scheduled meeting is Friday, October 17th at 9:00 a.m. Since there was no further discussion, Chairman Patten adjourned the meeting at 10:02 a.m.

Respectfully submitted,

Renea Brown,
Recording Secretary

Attachments and Handouts:

1. Mitigation Grant Request to Repair Existing Concrete Path Around the Wetlands
2. Financial Assistance Request for the Design and Construction of an Apron
3. Financial Assistance Request for the Construction of (2) 10-Unit T-Hangars

Information Attachments:

1. Phase I Environmental Survey & Bat Survey – Letter to Chuck Hoskins
2. Authority Attendance Log
3. Payments
4. Expense Report