

**CITY OF CLEVELAND
MUNICIPAL AIRPORT AUTHORITY
AGENDA
May 15, 2015
9:00 A.M.**

I. CALL TO ORDER

II. ROLL CALL

- A. ____ Lou Patten (Chairman)
- B. ____ Verrill Norwood (Vice Chairman)
- C. ____ LeRoy Rymer, Jr. (Secretary-Treasurer)
- D. ____ Mike McCoy
- E. ____ Steve Wright

III. ACCEPTANCE OF MINUTES (April 2015)

IV. UPDATES

- A. Construction Updates (Mark Fidler)
- B. Director's Report (Mark Fidler)
- C. Financial Report (Mark Fidler) (Page 1)
- D. FBO Report (Taylor Newman)

V. NEW BUSINESS

- A. Retro Motion Authorizing the Chairman to Sign a Grant in the Amount of \$160,000 for the 700' R/W Extension Design (Page 2)
- B. Retro Motion Authorizing the Chairman to Sign a Grant Request in the Amount of \$2,300,000 for the 700' R/W Extension (Construction and Remainder of Engineering Costs) (Pages 3-5)

Cleveland Municipal Airport Authority
May 15, 2015

VI. BOARD MEMBER REPORTS

- A. Lou Patten**
- B. Verrill Norwood**
- C. LeRoy Rymer, Jr.**
- D. Mike McCoy**
- E. Steve Wright**

VII. ADJOURNMENT

Next Scheduled Meeting – June 19, 2015

Informational Attachments:

Authority Attendance Log (Page 6)
Payments (Page 7)

CLEVELAND MUNICIPAL AIRPORT AUTHORITY

- ROLL CALL -

MEETING DATE: 5/15/15

L Patten

Lou Patten

Verrill Norwood

Verrill Norwood

LeRoy Rymer

LeRoy Rymer, Jr.

Steve Wright

Mike McCoy

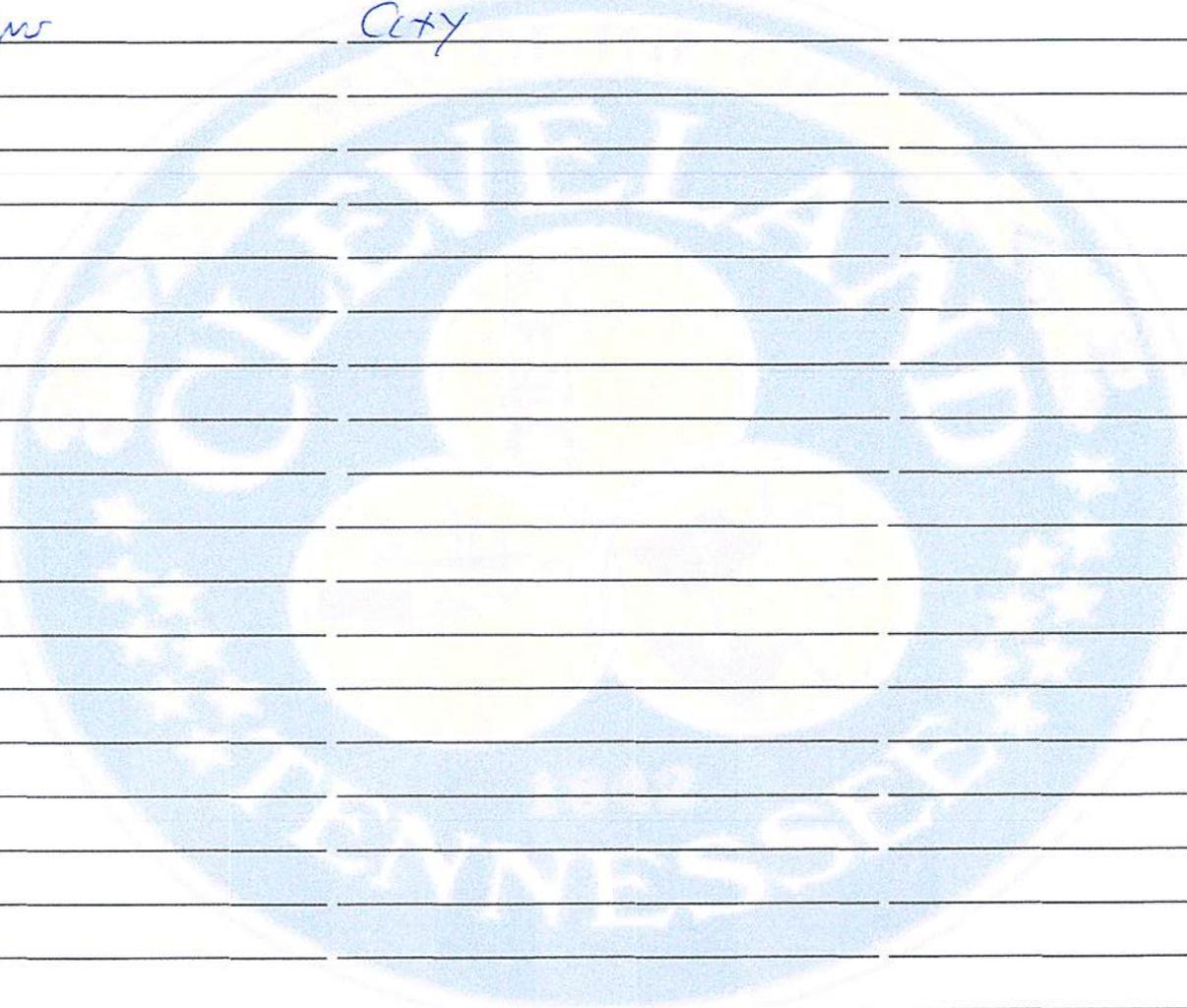
Mike McCoy

CLEVELAND AIRPORT AUTHORITY

SIGN IN SHEET

MEETING DATE: 5.15.15

Name & Company Name: (<i>PRINT</i>)	Address:	E-mail:
1 <u>Joyann a kove</u> <u>Banner</u>		
2 <u>Randa H HIGGINS</u> <u>City</u>		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		



**Cleveland Municipal Airport Authority
Cleveland Regional Jetport (KRZR)**

Operating Revenues and Expenses

FY 2015: July 1, 2014 thru June 30, 2015

Revenue Sources as of 5/5/15	April			Year to Date			YTD %'age of Budget	Budgeted	
	Quantity	\$ Amount	%'age	Quantity	\$ Amount	%'age		\$ Amount	%'age
100 LL AvGas	3,267.56	\$ 14,642.39	15.8%	21,936.11	\$ 144,871.07	16.8%	78.2%	\$ 185,200.00	17.2%
Jet-A	14,687.00	\$ 65,651.92	71.0%	133,643.00	\$ 566,657.73	66.0%	79.4%	\$ 713,300.00	66.2%
Total Fuel	17,954.56	\$ 80,294.31	86.8%	155,579.11	\$ 711,528.80	82.8%	79.2%	\$ 898,500.00	83.3%
Ramp Fees	9	\$ 675.00	0.8%	81	\$ 7,500.00	0.9%	48.1%	\$ 15,600.00	1.4%
Tie Downs	17	\$ 585.00	0.6%	81	\$ 3,553.00	0.5%	136.9%	\$ 1,500.00	0.1%
GPU Fees	0	\$ -	0.0%	9	\$ 270.00	0.0%		\$ -	0.0%
Total Fees		\$ 1,260.00	1.4%		\$ 11,323.00	1.4%	66.2%	\$ 17,100.00	1.6%
Total Ramp Op's		\$ 81,554.31	88.2%		\$ 722,851.80	84.2%	78.9%	\$ 915,600.00	84.9%
T-Hangar Leases	19	\$ 5,300.00	5.8%	161	\$ 57,125.00	6.6%	84.3%	\$ 67,800.00	6.3%
Property Leases	7	\$ 5,495.78	5.9%	61	\$ 53,387.69	6.3%	106.1%	\$ 50,300.00	4.7%
Total Leases		\$ 10,795.78	11.7%		\$ 110,512.69	12.9%	93.6%	\$ 118,100.00	11.0%
FBO %'age Return	0	\$ -	0.0%		\$ 378.08	0.0%	27.0%	\$ 1,400.00	0.1%
Facility (Room) rent	1	\$ 100.00	0.1%	22	\$ 4,370.00	0.5%	58.3%	\$ 7,500.00	0.7%
Advertising	0	\$ -	0.0%	2	\$ 10,000.00	1.2%	66.7%	\$ 15,000.00	1.4%
Special Events	0	\$ -	0.0%	5	\$ 10,608.00	1.2%	51.7%	\$ 20,500.00	1.9%
Other(city hangar)	1	\$ 15.00	0.0%	2	\$ 165.00	0.0%		\$ -	0.0%
Other		\$ -	0.0%		\$ -	0.0%		\$ -	0.0%
Total Other Revenue		\$ 115.00	0.1%		\$ 25,143.00	2.9%	58.5%	\$ 43,000.00	4.0%
Total Ops Revenue		\$ 92,465.09	100%		\$ 858,885.57	100%	79.7%	\$ 1,078,100.00	*1 100%
Budgeted Expenses - Prorated		\$ 94,828.00	102.6%		\$ 948,280.00	110.4%	83.3%	\$ 1,137,936.00	*2 100%
Retained		\$ (2,362.91)	-2.6%		\$ (89,394.43)	-10.4%			
Actual Posted Expenses: 4/9/15		\$ 39,808.35	43.1%		\$ 715,209.65	83.3%	62.8%	\$ 1,137,936.00	*2 100%
Retained		\$ 52,656.74	56.9%		\$ 143,675.92	16.7%			
Other:		\$ -			\$ -		*5	NA	100%

Notes:

*1-Original Income Budget, set in May'14.

*2- Adjusted Expense Budget as of Feb.'15. Original was \$1,078,100.00;
May 6, 2015 1st adjustment was upped to \$1,088,300.00 in Aug.'14.



GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date 05/15/2015	End Date 05/14/2020	Agency Tracking # 40100-45315	Edison ID 41106
---------------------------------	-------------------------------	---	---------------------------

Grantee Legal Entity Name Cleveland Municipal Airport Authority	Edison Vendor ID 4062
---	---------------------------------

Subrecipient or Contractor <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor	CFDA: N/A Grantee's fiscal year end: June
--	--

Service Caption (one line only)
700' RW Extension (Design)

Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2015	\$152,000.00			\$8,000.00	\$160,000.00
TOTAL:	\$152,000.00			\$8,000.00	\$160,000.00

Grantee Selection Process Summary	
<input checked="" type="checkbox"/> Competitive Selection	For every project, the airport owner, sponsor or educational program must submit a letter of request and an application to the Aeronautics Division. The Aeronautics Division staff reviews all project requests monthly. The review is based on the Division's established criteria and policies. The review results are presented to the Commissioner for approval. Grant award amounts will be based upon available funds and the amount requested, and such funding will be continued in order of application approval.
<input type="checkbox"/> Non-competitive Selection	Describe the reasons for a non-competitive grantee selection process.

Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.	<i>CPO USE - GG</i>
---	---------------------

Speed Chart (optional)	Account Code (optional) 71302
-------------------------------	---

Vendor Address: 5 Location Code: CLEVEL-004



**City of Cleveland
Municipal Airport Authority**

474 2nd Street SE
Cleveland, TN 37311

Lou Patten, Chairman
Verrill Norwood, Vice Chairman
LeRoy Rymer, Secretary/Treasurer
Mike McCoy
Steve Wright

April 13, 2015

Mr. William B. Orellana, Director
Tennessee Department of Transportation
Aeronautics Division
P. O. Box 17326
Nashville, Tennessee 37217

Dear Mr. Orellana:

The Cleveland Municipal Airport Authority hereby requests financial assistance from the Tennessee Department of Transportation in the amount of \$2,185,000 for improvements at the Cleveland Regional Jetport. The requested project is:

- 1) 700' Runway Extension (Construction and Remainder of Engineering Costs)

We have available the necessary funds for the local share of this project and I am authorized to provide additional information or assurances associated with this request.

Please let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "L Patten".

Lou Patten, Chairman
Cleveland Municipal Airport Authority

CONSTRUCTION FOR 700 FT. RUNWAY EXTENSION

CLEVELAND REGIONAL JETPORT
CLEVELAND, TN



04/10/15

PROJECT APPLICATION ESTIMATED COST

1	MOBILIZATION	LS	1	\$110,000.00	\$110,000.00
2	DEMOLITION	LS	1	\$37,000.00	\$37,000.00
3	SAFETY DEVICES	LS	1	\$7,500.00	\$7,500.00
4	UNCLASSIFIED EXCAVATION	CY	10,000	\$4.50	\$45,000.00
5	UNCLASSIFIED BORROW	CY	35,000	\$8.50	\$297,500.00
6	EROSION CONTROL	LS	1	\$50,000.00	\$50,000.00
7	CRUSHED AGGREGATE BASE COURSE	TON	3,160	\$25.00	\$79,000.00
8	PORTLAND CEMENT CONCRETE PAVEMENT	SY	12,050	\$75.00	\$903,750.00
9	WHITE AND YELLOW PAVEMENT MARKING	SF	30,000	\$1.25	\$37,500.00
10	BLACK PAVEMENT MARKING	SF	10,000	\$0.75	\$7,500.00
11	36 INCH RCP - CLASS V	LF	100	\$90.00	\$9,000.00
12	PERIMETER DRAINS	LF	3,200	\$12.00	\$38,400.00
13	LATERAL DRAINS	LF	1,500	\$12.00	\$18,000.00
14	LATERAL DRAIN END TREATMENT	EA	12	\$450.00	\$5,400.00
15	36 INCH HEADWALL	EA	2	\$2,500.00	\$5,000.00
16	SEEDING AND MULCHING	AC	30	\$1,300.00	\$39,000.00
17	SODDING	SY	2,700	\$5.00	\$13,500.00
18	TOPSOILING	CY	2,400	\$5.00	\$12,000.00
19	CONSTRUCTION STAKING & QUALITY CONTROL TESTING	LS	1	\$75,000.00	\$75,000.00
20	WATERLINE PROTECTION	LS	1	\$50,000.00	\$50,000.00
21	ELECTRICAL	LS	1	\$125,000.00	\$125,000.00
22	LAND PURCHASE	LS	1	\$125,000.00	\$125,000.00
CONSTRUCTION SUBTOTAL				\$2,090,050	
ENGINEERING/TESTING/SURVEY				\$210,000	
TOTAL				\$2,300,000	

Kristi Powers

From: Mark Fidler
Sent: Friday, April 10, 2015 8:08 PM
To: 'Patten, Lou'; Kristi Powers; Mark Fidler
Subject: FW: 700' runway extension

KRZR Runway Extension Project Estimates are below. Use these on Lou's letter to TAC for project funding. We'll see what happens with this one... don't hold your breath.
Mark

From: Rick Hudgens [<mailto:rhudgens@pdconsultants.com>]
Sent: Friday, April 10, 2015 5:43 PM
To: Mark Fidler; Kristi Powers
Cc: 'David Glass'
Subject: 700' runway extension

Mark the construction cost for the runway extension is \$2,090,000
The remainder of the engineering cost is \$210,000
That gives you a total project cost of \$2,300,000.

The breakdown on that would be State @95% \$2,185,000
Local Share @5% \$115,000

If you need anything else let me know.

David and I will get the cost estimate put together first thing Monday morning and put into Black Cat.

Have a good weekend.

Rick Hudgens, Project Manager

PDC Consultants, LLC

133 Holiday Court
Suite 102
Franklin, TN 37067
Phone: 615-614-0123
Cell: 615-969-1341
Fax: 615-614-0124
rhudgens@pdconsultants.com

Payments

TDOT Finance	700' Runway Extension (Design)	5% Local	\$ 8,000.00
PDC Consultants	Long Term Monitoring	Invoice 5	\$ 1,725.00
PDC Consultants	T-Hangars	Invoice 5 H	\$ 2,970.00
PDC Consultants	Apron Construction	Invoice 5A	\$ 8,844.00
Hinkle Construction	Southside Development	Partial Retainage	\$ 11,215.50

**Cleveland Municipal Airport Authority
Cleveland Regional Jetport (KRZR)**

Operating Revenues and Expenses
FY 2015: July 1, 2014 thru June 30, 2015

Revenue Sources as of 5/5/15	April			Year to Date			YTD %'age of Budget	Budgeted	
	Quantity	\$ Amount	%'age	Quantity	\$ Amount	%'age		\$ Amount	%'age
100 LL AvGas	3,267.56	\$ 14,642.39	15.8%	21,936.11	\$ 144,871.07	16.8%	78.2%	\$ 185,200.00	17.2%
Jet-A	14,687.00	\$ 65,651.92	71.0%	133,643.00	\$ 566,657.73	66.0%	79.4%	\$ 713,300.00	66.2%
Total Fuel	17,954.56	\$ 80,294.31	86.8%	155,579.1	\$ 711,528.80	82.8%	79.2%	\$ 898,500.00	83.3%
Ramp Fees	9	\$ 675.00	0.8%	81	\$ 7,500.00	0.9%	48.1%	\$ 15,600.00	1.4%
Tie Downs	17	\$ 585.00	0.6%	81	\$ 3,553.00	0.5%	136.9%	\$ 1,500.00	0.1%
GPU Fees	0	\$ -	0.0%	9	\$ 270.00	0.0%		\$ -	0.0%
Total Fees		\$ 1,260.00	1.4%		\$ 11,323.00	1.4%	66.2%	\$ 17,100.00	1.6%
Total Ramp Op's		\$ 81,554.31	88.2%		\$ 722,851.80	84.2%	78.9%	\$ 915,600.00	84.9%
T-Hangar Leases	19	\$ 5,300.00	5.8%	161	\$ 57,125.00	6.6%	84.3%	\$ 67,800.00	6.3%
Property Leases	7	\$ 5,495.78	5.9%	61	\$ 53,387.69	6.3%	106.1%	\$ 50,300.00	4.7%
Total Leases		\$ 10,795.78	11.7%		\$ 110,512.69	12.9%	93.6%	\$ 118,100.00	11.0%
FBO %'age Return		\$ -	0.0%		\$ 378.08	0.0%	27.0%	\$ 1,400.00	0.1%
Facility (Room) rent	1	\$ 100.00	0.1%	22	\$ 4,370.00	0.5%	58.3%	\$ 7,500.00	0.7%
Advertising	0	\$ -	0.0%	2	\$ 10,000.00	1.2%	66.7%	\$ 15,000.00	1.4%
Special Events	0	\$ -	0.0%	5	\$ 10,608.00	1.2%	51.7%	\$ 20,500.00	1.9%
Other(city hangar)	1	\$ 15.00	0.0%	2	\$ 165.00	0.0%		\$ -	0.0%
Other		\$ -	0.0%		\$ -	0.0%		\$ -	0.0%
Total Other Revenue		\$ 115.00	0.1%		\$ 25,143.00	2.9%	58.5%	\$ 43,000.00	4.0%
Total Ops Revenue		\$ 92,465.09	100%		\$ 858,885.57	100%	79.7%	\$ 1,078,100.00	*1 100%
Budgeted Expenses - Prorate		\$ 94,828.00	102.6%		\$ 948,280.00	110.4%	83.3%	\$ 1,137,936.00	*2 100%
Retained		\$ (2,362.91)	-2.6%		\$ (89,394.43)	-10.4%			
Actual Posted Expenses: 4/9/15		\$ 39,808.35	43.1%		\$ 715,209.65	83.3%	62.8%	\$ 1,137,936.00	*2 100%
Retained		\$ 52,656.74	56.9%		\$ 143,675.92	16.7%			
Other:		\$ 1,128.62			\$ 9,772.85			NA	100%
		\$ 5,528.12			\$ 133,903.07				
Notes:	<p>*1-Original Income Budget, set in May'14. *2- Adjusted Expense Budget as of Feb.'15. Original was \$1,078,100.00; May 6, 2015 1st adjustment was upped to \$1,088,300.00 in Aug.'14.</p>								

EST. FOR FUEL TAX \$ 9,772.85
 RETAINED -> 133,903.07

CORRECTION FOR FUEL TAX EXP. NOT IN EXPENDITURE REPORTS.

S. Rymer TREAS, CMAA 5/14/15

**MINUTES
CITY OF CLEVELAND
MUNICIPAL AIRPORT AUTHORITY**

**May 15, 2015
9:00 A.M.**



Be it recorded that the Cleveland Municipal Airport Authority met in a regular session on Friday, May 15, 2015, at 9:00 a.m. in the Cleveland Municipal Council Room.

MEMBERS PRESENT: Lou Patten, Verrill Norwood, Mike McCoy and LeRoy Rymer, Jr.

MEMBERS ABSENT: Steve Wright

CITY STAFF: Kristi Powers (PW Support Services Manager), Mark Fidler (Airport Manager), Renea Brown (Recording Secretary), Randall Higgins (City Reporter), John Kimball (City Attorney), Janice Casteel (City Manager), Beverley Lindsey (Executive Assistant to the City Manager) and Shawn McKay (City Clerk)

FBO STAFF: None

CONSULTANTS: None

GUESTS: None

MEDIA: Joyanna Love (Cleveland Daily Banner)

CALL TO ORDER

The meeting was called to order by the Chairman, Lou Patten, at 9:00 a.m.

ROLL CALL

Chairman Patten called the roll and is recorded above as Members Present.

ACCEPTANCE OF MINUTES

The Chairman called for a motion to accept the minutes from both the April 17th, 2015, meeting and the April 28, 2015, called meeting. Verrill Norwood so moved, seconded by Mike McCoy and was unanimously passed.

UPDATES

Construction Updates

T-Hangars

Mark Fidler reported the contract for the t-hangars was signed on April 28th at a special called meeting of the Airport Authority at the Jetport. Members in attendance voted unanimously to approve and

accept the Evans-Ailey Construction Company t-hangar and taxilane bid, along with change orders as recommended by PDC. A motion was passed authorizing Chairman Patten to sign the letter awarding the contract to Evans-Ailey Construction Company.

On May 6th, a pre-construction meeting was held at the Jetport. At that time, a review of the scope of work, documentation, procedures for approval of change orders, labor standards, Buy American policy and more were discussed. A construction time limit of 120 days was agreed upon. Mr. Steve Ailey expressed his gratitude and excitement for being chosen to construct this next step in the development of KRZR and looks forward to moving ahead in earnest with this project.

The hangar was ordered from Erect-A-Tube on May 7th. The construction company is now awaiting contract documents from the manufacturer and will soon proceed with the down payment on the building. The estimated time from commencement of the project to completion is fifteen to seventeen weeks.

Yesterday, the Waiver of Buy American Requirements letter was received from the FAA, approving the submitted list of components and subcomponents per the Buy American Act.

Also last week, Hinkle Construction Company completed some work, excluding the fence work on the south area. That fencing will be completed when the Southeast Jet Center construction is finished.

Construction Updates

Runway Extension Project

PDC has completed a document entitled “Cleveland Regional Jetport Runway 21 RPZ Public Road Study Report” which offers alternatives to design considerations for the proposed runway extension. This is a supporting document required by the FAA to assist in consideration of design specifics of the extension, specifically as related to the location of Tasso Road. With this document in hand, the FAA ADO will evaluate the proposed design.

Construction Updates

Other

Southeast Jet Center has mobilized equipment to the site and has staked their building. TN One-Call has been to the worksite and identified the buried utilities and cable locations on the site. They are moving slowly, but are moving ahead still with their project.

Another company, who has requested to remain anonymous for now, has identified parcel S-4 as a location for their future business of utilizing rotor wing aircraft. Specifics such as lease calculations, fuel availability after normal business hours and so forth have already been discussed. They have provided a site design for their hangar/office complex and look forward to making an announcement in the near future.

Mr. Alvin Calhoun has also evaluated the site availability at the Jetport recently; stating he is interested in finding a home for his C-421 and KingAir B-200 turboprop. Initially, his interest was in a 60 x 60 hangar but that is not large enough for the B-200. Mark is working with him to determine the proper size hangar that will meet his needs. Mr. Calhoun has been provided all the pertinent documents in anticipation of executing a contract soon.

Recently, Lynn Jones contacted him regarding construction of a hangar at the Jetport. Mark is currently

awaiting further details of his plan and will bring them before the Authority for evaluation and consideration as they solidify. Chairman Patten advised Mr. Jones was supposed to have his site plans in a couple of weeks.

Board Member Norwood asked how big the helicopter hangar is going to be. Mark said the bay is an 80 x 80. They will have office space and crew accommodations as well.

Board Member Rymer asked if they could possibly put two 60-footers together...in that sixty foot area. Mark said they are open at this point. There are 60 x 60's available and one 80 x 80 available (north of Mr. Raspa's).

Mr. Rymer asked when Mr. Raspa is going to start construction because his time is almost out. Mark said his time was already out. He spoke with him a couple of weeks ago and was told he was hoping to do something late this summer. His child starts college this fall and he is worried about his finances. Mr. Rymer said he had a contract and was supposed to start within twelve months. He wanted to know how far over his time he is. Mark said he would say it is about fifteen months. Chairman Patten asked where his plane is located now. Mark said he doesn't have one. Mr. Raspa has been informed that some type of evidence of progress is going to have to be shown.

Director's Report

Mark Fidler reported that lots of time has been spent in the recent weeks working on assorted mechanical issues at the Jetport. Replacement of circuit boards of taxiway lights after damage by fire ants has taken a good bit of time. The new LED type lights work great; but once the ants establish a nest inside the fixture, it's all over and the board has to be replaced due to SMD failure. He has purchased ant killer but often it is already too late. You don't know they are inhabiting the fixture until it doesn't work any longer. He has put the ant killer around the lights and right now it does seem to be working.

They have also been spending a lot of time adjusting hangar doors on the t-hangars. Board Member Rymer asked if it was a motor problem. Mark said one of the issues was; the other was a door alignment problem. For some reason, the door is not fitting inside the frame anymore and it is catching.

Grass cutting season is back in full swing. Crews were cutting last week and early this week. The Jetport looks great now except for the right-of-way along the fence line on Michigan Avenue. The City tractor with the boom arm is out of service. Dan Hartman has promised the Jetport is first on the list as soon as it is fixed. The fence line itself has already been sprayed.

A new street sign on Dry Valley Road, at the airport entrance, was installed yesterday. The old sign was starting to fade. Thanks to Public Works and the Sign Shop for taking care of the Jetport again.

On May 13th, the annual FAA inspection was conducted by Mrs. Lisa Reany. Mrs. Reany flew into KRZR and spent much of the day evaluating the facility. She had no negative comments, and several positive ones about the condition of the airport and its infrastructure. As a matter of record, she did comment on the cell tower located to the south, just north of the intersection of Stuart Road and Michigan Avenue. While the tower is not technically required by FAA and FCC standards to be illuminated or painted, she feels it should be modified. She plans to contact the FCC to see if she can get some attention to the matter. The standards say anything 200 feet and above requires a strobe; this tower is 199 feet tall.

Thank you to everyone who worked to make the inspection a success again this year. The new license will be in next week's mail.

Last month, we received a visit from Berkshire Hathaway's VIP's. Following that visit, Duracell's Plant Manager, Delita Cobb, stopped by and presented the Jetport with a plaque thanking us for helping to make their meeting go as well as it did. She said everyone was thoroughly impressed with the facility.

Other

Board Member Rymer asked for a status update on the Sports Car Club event. Mark advised he had been in touch with the FAA Memphis office. Unfortunately, they are going to make us jump through all sorts of "paperwork hoops" to use the airport for anything other than landing airplanes. Mr. Rymer thought the FAA had vocally agreed that other things can go on there "in the promotion of aviation activities". Mark said it states that in their Charter as well...to foster and promote aviation in the United States. Technically they are not renegotiating, they are going to make us follow the law to the letter of their application process.

Chairman Patten asked if they were sending us an application. Mark said they were, but it would have to be filled out and cleared for every event.

Financial Report

Mark has compiled the latest financial report and distributed it to the Authority. He mentioned Board Member Rymer had generated and distributed a report as well. Mr. Rymer said everything still looked really good unless there is some expenditure he is unaware of.

Chairman Patten mentioned again that Director Orellana thought it was incredible that our airport was operating in the black.

FBO Report

Taylor Newman sent his report via email:

- FBO operations remain steady.
- Transient turbine activity is still about 30 operations per month.
- Flight training is steady.
- There is an aircraft maintenance backlog, but they are trying to catch up.
- Grass mowing is in full swing. They have hired a part time employee whose primary job is bush hogging.

NEW BUSINESS

Retro Motion Authorizing the Chairman to Sign a Grant in the Amount of \$160,000 for the 700' Runway Extension Design

Chairman Patten called for a retro motion authorizing him to sign a grant in the amount of \$160,000 for the runway extension design. Verrill Norwood so moved, seconded by Mike McCoy and was unanimously passed.

Retro Motion Authorizing the Chairman to Sign a Grant Request in the Amount of \$2,300,000 for the 700' Runway Extension (Construction and Remainder of Engineering Costs)

Chairman Patten called for a retro motion authorizing him to sign a grant request in the amount of \$2,300,000 for the construction and the remainder of the engineering on the runway extension.

LeRoy Rymer so moved, seconded by Verrill Norwood and was unanimously passed.

Mark advised he had requested and received money for the engineering costs. Director Orellana has approved the money for this project.

BOARD MEMBER REPORTS

Lou Patten – None

Verrill Norwood – None

LeRoy Rymer, Jr. – None

Mike McCoy –None

Steve Wright – None

Adjournment

The next scheduled meeting is Friday, June 19th at 9:00 a.m. Since there was no further discussion, Chairman Patten adjourned the meeting at 9:20 a.m.

Respectfully submitted,

Renea Brown,
Recording Secretary

Attachments and Handouts:

1. Financial Report
2. Grant Request for \$160,000 for Runway Extension Design
3. Grant Request for \$2,300,000 for Runway Extension (Construction & Engineering Costs)

Information Attachments:

1. Authority Attendance Log
2. Payments