

**REGULAR MONTHLY MEETING OF THE CITY OF CLEVELAND  
HISTORIC PRESERVATION COMMISSION  
TUESDAY, AUGUST 6, 2019 AT 5:15 PM  
CLEVELAND MUNICIPAL BUILDING, 190 CHURCH STREET NE**

**Welcome and Roll Call of Members**

**1. Minutes**

- a. Regular Session, June 11, 2019

**2. Public Hearings**

**3. Old Business**

**4. Consent agenda**

**5. New Business**

- A. Mark Hall requests a Certificate of Appropriateness for 460 20<sup>th</sup> Street, for work to be done at his property. (Parcel ID: 049E B 005.00.) The property is zoned R1HP.
  
- B. Kenny Hayman requests a Certificate of Appropriateness for 451 20<sup>th</sup> Street, to widen his driveway. (Parcel ID: 049E M 004.00.) The property is zoned R1HP.

**6. Other Projects**

- A. Discussion of the roof installed at 464 8<sup>th</sup> Street NW. Belinda Dortch was sent a certified letter by Bryan Turner, Chief Building Official. This letter discussed the regulations regarding metal roofs within the Historic District.

**B. Board Member Report**

**C. Adjourn**

**MINUTES**  
**REGULAR MONTHLY MEETING OF THE CITY OF CLEVELAND**  
**HISTORICAL PRESERVATION COMMISSION**  
**TUESDAY, JUNE 11, 2019 AT 5:15 PM**  
**CLEVELAND MUNICIPAL BUILDING, 190 CHURCH STREET NE**

The regular meeting of the Historic Preservation Commission was called to order by Maryl Elliott, Board Chairperson, at 5:16.

Membership present included Joan Benjamin, Maryl Elliott, Randy Wood, Rufus Triplett, and Jane Easterly. Phyllis Callaway entered the meeting at 5:18.

Absent from the meeting was Sara Coleman.

Staff Present included Bryan Turner, Building Official; Peggy Hathcock, Building Division Technician; and Joe Fivas, City Manager.

Attendance in the audience included; Larry McSpadden, Gail King, Jimmy Logan, Nina Shelton Bullins, and C.W. Bullins.

Joan Benjamin made a motion to approve the minutes from the meeting that was held on April 23, 2019. Randy Wood seconded the motion and it passed unanimously.

There were no items on the Consent Agenda.

Gail & Grady King requested a Certificate of Appropriateness for 1363 Highland Ave., for the renovations to an existing structure. (Tax Map 049K G 004.00.) The property is zoned R1HP. Gail King addressed the Board and described the work that was being proposed. They want to add a porch to the back of the house and one on the front of the residence. She also wants to increase the size of the kitchen. The expansion of the kitchen would require the pitch of the roof line to be raised and she wants to increase the roof size to cover the proposed porch. The King's also want to add a ribbon drive and a carport to the property. After a brief discussion, Phyllis Callaway made a motion to accept the Certificate of Appropriateness. Joan Benjamin seconded the motion and it passed unanimously.

Jimmy Logan was at the meeting representing the Bullins's. They approached the bench and Mr. Logan said that they are going to proceed with the changes that they had agreed to at the February 5<sup>th</sup> meeting. The Bullins's did want the Board's permission to widen the sidewalk to 48 inches and they also want to stain the sidewalk and the driveway concrete.

Mr. Triplett stated, *"I move approval of the COA to stain the driveway, to eliminate the curved driveway in the front to the western side and permit a 48-inch walkway from the driveway coming from the east side of the house to 18<sup>th</sup> Street to the front door. And we understand that this will be done within a month."*

Phyllis Callaway seconded the motion and it passed unanimously.

Jane Easterly mentioned that there appears to be a new structure being staked off on Highland between 2<sup>nd</sup> & Central. Mr. Turner stated that he would investigate that.

Joan Benjamin stated that there is a house 14<sup>th</sup> Street, right passed the church. They are replacing the windows and working on the house. The Board does not want them to put a metal roof on or install a circle drive.

Phyllis spoke to the Board and requests that they be more diligent in mentioning circle drives and more guideline details at the time when applicants come before them for a COA.

Hearing no further business, the meeting was adjourned.

460 20<sup>TH</sup> STREET NW

MARK HALL

MGP: 049E B 005.00



**City of Cleveland**  
 Development & Engineering Services  
 185 2nd Street NE  
 Cleveland, TN 37311  
 P. (423) 479-1913 F. (423) 559-3373

Office Use Only	
Application Number	_____
Staff Approval _____	Date _____
CHPC Review _____	Date _____
Fee \$50.00 Pd _____	Date _____

**CLEVELAND HISTORIC PRESERVATION COMMISSION  
 CERTIFICATE OF APPROPRIATENESS APPLICATION**

**Property Information**

Property Location	Address <u>460 20TH ST NW</u>	
	<u>CLEVELAND, TN 37312</u>	
	Lot # <u>2</u>	Subdivision <u>49E B 5</u>

**Owner / Applicant Information**

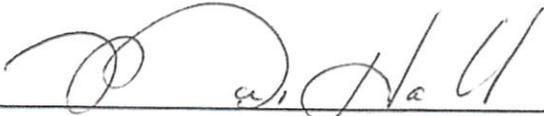
Owner	Name <u>MARK HALL</u>	Home Phone <u>423-716-3800</u>
	Mailing Address <u>2507 HENDERSON AVE</u>	Cell Phone <u>425-716-3800</u>
	Email <u>MARKHALLTHEBARBER@HOTMAIL.COM</u>	Fax # _____
Applicant <small>(If Different From Property Owner)</small>	Name _____	Home Phone _____
	Mailing Address _____	Cell Phone _____
	Email _____	Fax # _____

**Type of Work**

Check the boxes that apply:	
Exterior Alteration or Repair	<input checked="" type="checkbox"/>
Demolition	<input type="checkbox"/>
Relocation	<input type="checkbox"/>
New Construction	
Primary Structure	<input type="checkbox"/>
Garage / Outbuilding	<input type="checkbox"/>
New Addition	<input type="checkbox"/>
Other	<input type="checkbox"/>

 INITIALS	By initialing here, I agree that I will not start construction until the CHPC (Cleveland Historic Preservation Commission) has approved the COA (Certificate of Appropriateness).
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Signing of this application hereby certifies that the Owner or Agent agrees to the terms & conditions of the application and that the information shown on this application is true to the best of their knowledge. They also understand that falsification of this application would null & void the application.

  
 APPLICANT SIGNATURE

25 July 2018  
 DATE

Please describe in detail all work to be done for each item checked on the COA application form:

NEW ROOF

NEW DOORS & WINDOWS

NEW SIDING OVER EXISTING BLOCK

**City of Cleveland**

**Receipt**

**Date:** 07/26/2019

**Receipt #:** 19-397

**Session ID:** P072619

**User Name:** AMBER

**Jurisdiction:** 001 City of Cleveland

**Group:**

**Taxpayer Name:** CERTIFICATE OF APPROPRIATENESS

**Location Name:** CERTIFICATE OF APPROPRIATENESS

**Permit:**

<b>Receipt #</b>	<b>Id</b>	<b>Loc #</b>	<b>Name</b>	<b>Code</b>	<b>Amount Due</b>
19-397	999010	1	MARK HALL	COA	\$50.00
460 20TH STREET					
			Cash	CASH	\$50.00
<b>Total Remitted</b>					<b>\$50.00</b>
<b>Total Due</b>					<b>\$50.00</b>
<b>Change</b>					<b>\$0.00</b>

451 20<sup>TH</sup> STREET NW  
KENNETH & APRIL HAYMAN  
MGP: 049E M 004.00



# City of Cleveland

Development & Engineering Services

185 2nd Street NE

Cleveland, TN 37311

P. (423) 479-1913 F. (423) 559-3373

Office Use Only		
Application Number		
Staff Approval	_____	Date _____
CHPC Review	_____	Date _____
Fee \$50.00	Pd _____	Date _____

## CLEVELAND HISTORIC PRESERVATION COMMISSION CERTIFICATE OF APPROPRIATENESS APPLICATION

### Property Information

Property Location	Address <u>451 20th Street NW</u>	
	<u>Cleveland, TN</u>	
	Lot # _____	Subdivision <u>Historic district</u>

### Owner / Applicant Information

Owner	Name <u>Kenneth + April Hayman</u>	Home Phone <u>(423) 870-3142</u>
	Mailing Address <u>656 Valley Bridge Rd.</u>	Cell Phone <u>(423) 460-6556 / 505-3898</u>
	Email <u>april41868@gmail.com</u>	Fax # <u>Chattanooga TN 57415</u>
Applicant <small>(If Different From Property Owner)</small>	Name <u>same</u>	Home Phone _____
	Mailing Address _____	Cell Phone _____
	Email _____	Fax # _____

Type of Work Concrete: widen driveway

Check the boxes that apply:	
Exterior Alteration or Repair <input checked="" type="checkbox"/>	New Construction <input type="checkbox"/>
Demolition <input type="checkbox"/>	Primary Structure <input type="checkbox"/>
Relocation <input type="checkbox"/>	Garage / Outbuilding <input type="checkbox"/>
	New Addition <input type="checkbox"/>
	Other <input type="checkbox"/>

 INITIALS	By initialing here, I agree that I will not start construction until the CHPC (Cleveland Historic Preservation Commission) has approved the COA (Certificate of Appropriateness).
--------------	---

Signing of this application hereby certifies that the Owner or Agent agrees to the terms & conditions of the application and that the information shown on this application is true to the best of their knowledge. They also understand that falsification of this application would null & void the application.

April Hayman  
 APPLICANT SIGNATURE

7-30-2019  
 DATE

**City of Cleveland**

**Receipt**

**Date:** 07/31/2019

**Receipt #:** 19-405

**Session ID:** P073119

**User Name:** AMBER

**Jurisdiction:** 001 City of Cleveland

**Group:**

**Taxpayer Name:** CERTIFICATE OF APPROPRIATENESS

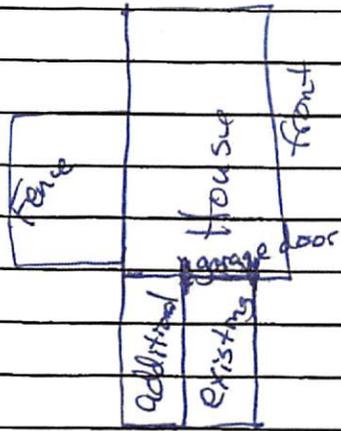
**Location Name:** CERTIFICATE OF APPROPRIATENESS

**Permit:**

<b>Receipt #</b>	<b>Id</b>	<b>Loc #</b>	<b>Name</b>	<b>Code</b>	<b>Amount Due</b>
19-405	999010	1	APRIL & KENNETH HAYMAN	COA	\$50.00
<hr/>					
451 20TH STREET NW			Check	508	\$50.00
<hr/>					
<b>Total Remitted</b>					\$50.00
<b>Total Due</b>					\$50.00
<b>Change</b>					\$0.00

Please describe in detail all work to be done for each item checked on the COA application form:

We wish to widen the existing driveway to the corner of the house. The area is eroding + muddy. We will use same length so that it is one solid/joined slab.



464 8<sup>TH</sup> STREET NW  
BELINDA DORTCH  
ROOF INSTALLATION

# City of Cleveland

CLEVELAND TENNESSEE  
Development & Engineering Services



Bryan Turner  
Chief Building Official  
bturner@clevelandtn.gov  
Cell: (423) 457-3095

185 Second Street NE  
Cleveland, TN 37311  
(423) 479-1913  
Fax: (423) 559-3373

6/24/2019

Belinda Dortch  
464 8<sup>th</sup> Street NW  
Cleveland, TN 37311

**Re: Construction Activity in the Historic District, 464 8<sup>th</sup> Street NW**

Hello,

It was brought to my attention by members of the Historic Preservation Commission that the house located at this address is in the process of receiving a metal roof. This house is located in the Historic District, and any work that alters the appearance of the home as visible from the street must be approved by the Historic Preservation Commission.

As for the material, the guidelines do not permit metal roofs to be installed in the Historic District.

At the time of the writing of this letter, the work is only partially complete, and I am attempting to contact you as soon as possible to help prevent any further incurred cost. This may have been an emergency, temporary repair to prevent damage to the interior of the home which is understandable. The permanent roof must be of a material approved by the guidelines, such as architectural asphalt shingles.

Please contact me with any questions.

Thank you,

A handwritten signature in black ink, appearing to read "Bryan Turner", written over a horizontal line.

Bryan Turner, Chief Building Official

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT  
OF THE RETURN ADDRESS, FOLD AT DOTTED LINE  
**CERTIFIED MAIL™**



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Postage	\$	Postmark Here
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Return Receipt Fee (Endorsement Required)		
Restricted Delivery Fee (Endorsement Required)		
Total Postage & Fees	\$	

Sent To  
Belinda Dortch  
Street, Apt. No.,  
or PO Box No. 464 8th St. NW  
City, State, ZIP+4  
Cleveland, TN 37311

=====

DOWNTOWN CLEVELAND  
 155 BROAD ST NW  
 CLEVELAND, TN  
 37311-5082  
 4717060312

06/24/2019 (800)275-8777 1:51 PM

=====

Product Description	Sale Qty	Final Price
First-Class Mail Letter (Domestic) (CLEVELAND, TN 37311) (Weight:0 Lb 0.50 Oz) (Estimated Delivery Date) (Wednesday 06/26/2019)	1	\$0.55
Certified (®®USPS Certified Mail #) (70060810000675733885)	1	\$3.50
Return Receipt (®®USPS Return Receipt #) (9590940226446336873936)	1	\$2.80
<b>Total</b>		<b>\$6.85</b>

Credit Card Remitd \$6.85  
 (Card Name:MasterCard)  
 (Account #:XXXXXXXXXX0173)  
 (Approval #:02480J)  
 (Transaction #:963)  
 (AID:A0000000041010 Chip)  
 (AL:MASTERCARD)  
 (PIN:Not Required)

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or call 1-800-410-7420.

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 Clerk: 06

7006 0810 0006 7573 3885

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CLEVELAND, TN 37311

Postage	\$7.50
Certified Fee	\$2.80
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$6.85

0312  
06

Postmark Here  
 JUN 24 2019  
 06/24/2019  
 8666  
 USPS

Sent To  
 Belinda Dortch  
 Street, Apt. No.,  
 or PO Box No. 464 8th St. NW  
 City, State, ZIP+4  
 Cleveland, TN 37311

PS Form 3800, June 2002 See Reverse for Instructions